



**PT URBAN JAKARTA PROPERTINDO TBK**  
**("Company")**

**ADDITIONAL INFORMATION**  
**TO SHAREHOLDERS**

Responding to the "Status of Specific Emergency Disasters of Corona Virus Disease" established by the Government of the Republic of Indonesia up to May 29, 2020 and referring to (i) Surat Edaran OJK Number. S-88/D4/2020 dated March 16, 2020 concerning Handling and Controlling the Spread of COVID-19 in the Capital Market Industry and (ii) Maklumat Kepala Kepolisian Negara Republik Indonesia Number: Mak/2/III/2019 dated March 19, 2020 concerning Compliance with Policies The Government In Handling the Corona Virus Spread, the Company hereby submits additional information to Shareholders regarding the holding of the Annual General Meeting of Shareholders and the Extraordinary General Meeting of Shareholders which will be held on Thursday, 23 April 2020 ("**AGM**") as a preventive measure and/or prevention, as follows:

1. The GMS will be held in such a way as to promote the health / safety of all parties and comply with applicable regulations.
2. Shareholders can represent their votes to the Share Registrar's office (BAE) by completing a Power of Attorney which can be downloaded at the Company's website [www.urbanjakarta.co.id](http://www.urbanjakarta.co.id) and can be sent via email [corsec@ujp.co.id](mailto:corsec@ujp.co.id) and [helpdesk1@sinartama.co.id](mailto:helpdesk1@sinartama.co.id). The original Power of Attorney must be submitted in person or through a registered letter to the Share Registrar's office, PT Sinartama Gunita having its address at Sinar Mas Land Plaza Menara 1 Floor 9, Jl. MH Thamrin No.51 no later than 3 (three) days prior to the date of the Meeting, which is on April 20, 2020.
3. The Company will provide GMS Material through the Company's website [www.urbanjakarta.co.id](http://www.urbanjakarta.co.id). Shareholders who are entitled to attend have the right to submit questions regarding the agenda of the meeting via email in item (2) above and the questions will be submitted at the GMS by the Power of Attorney and recorded in the Minutes of Meeting prepared by the Notary Public and answers to these questions will be submitted through Shareholders' email no later than 3 days after the GMS.
4. Notary, assisted by BAE, will check and count votes for each agenda item in every GMS decision-making on the agenda, based on the Power of Attorney that has been submitted by the Shareholders as referred to in item (2) above.
5. To Shareholders who represent their votes to the BAE, the Company will send an electronic Annual Report and a thank you note to the address indicated on the Power of Attorney.
6. For health reasons, the Company **does not** provide food / drink, electronic / printed Annual Reports, or gratitude to Shareholders who attend the GMS.
7. This preventive action does not prevent Shareholders who wish to attend directly at the Meeting. Shareholders who attend the GMS will be asked to sign a "Health Declaration" which

can be downloaded on the Company's website [www.urbanjakarta.co.id](http://www.urbanjakarta.co.id) and must comply with the health procedures established in accordance with the Government Protocol implemented by the Building Manager, including but not limited to :

- a. **Body Temperature Measurement.** Meeting participants whose body temperature is 38 degrees Celsius or more are not permitted to attend the Meeting and are asked to wear masks and are recommended to visit the nearest health service facility.
- b. **Limitation of Presence.** Participants of the Meeting who have just travelled abroad / transit in COVID-19 infected countries according to WHO 14 days before the date of the Meeting and have indications of being unwell, especially cough/flu/sore throat, are not permitted to attend the Meeting.
- c. **Social Distancing.** Participants in the Meeting will apply a social distance of at least 1.5 (one and a half) meters for each seat provided.
- d. **Policy Not Shaking Hands.** Meeting participants are asked not to do a handshake and can greet politely without touching each other while maintaining a minimum distance of 1.5 meters.
- e. **Health Mask.** While in the building area, the Participants of the Meeting are **MANDATORY** to wear health masks or cloth masks belonging to the Meeting Participants respectively.
- f. **Hand Sanitizer.** Participants in the Meeting are invited to make reasonable use of the hand sanitizer provided at the registration desk and in several other places.

Thus this notification is announced to be known by the Shareholders.

Jakarta 15 April 2020

**PT Urban Jakarta Propertindo Tbk**  
**Board of Directors**